

Please contact the office on 01329 822533 to book an appointment. People attending appointments will need to follow the strict social distancing rules set out by the government, if not from the same household, and listed below are the procedures that will be in place for any appointments to take place:

- Appointments available Tues, Wed & Thurs only between the hours of 10am -3.30pm.
- People will need to arrive for the appointment promptly to avoid cross over with any other groups attending appointments. Late arrivals may mean appointments can't go ahead and will need to be re-arranged.
- Only 1 person from the group to report to the reception on arrival (situated at the front of the building between the two chapel entrances).
- A maximum of 10 people can attend an appointment and your group will be guided on where to stand to maintain a safe distance from our staff member. You will be asked to wear a face covering while gathered for the scattering.
- A member of our staff will be conducting the scatterings as members of the group will not be permitted to handle the scattering urn.
- Names, contact numbers and the number of people attending will be recorded for the NHS Test & Trace.